



## **Resident Services Manager**

Located in Racine, Wisconsin, **Siena on the Lake**, is a ministry of the Sisters of St. Dominic – Racine Dominicans. As a new assisted living and memory care community, seniors will thrive in an environment dedicated to a holistic approach to mind, body and spirit to ensure a fullness of life.

As a faith based community, the values of justice, compassion, mutual respect, honesty and neighborliness are characteristics upheld throughout the ministry. Siena on the Lake seeks an experienced **Resident Services Manager** who exhibits leadership through service-oriented behaviors and actions as they join the start-up team of the 48 unit building to focus on creating a community which encourages increased independence, enhances dignity and promotes quality of life.

The Resident Services Manager is responsible for:

- managing & coordinating the regular assisted living units and the assisted living units dedicated to Memory Support of dementia residents;
- supporting and ensuring staff operates within the person-centered household model and respect the dignity of the resident throughout the stages of dementia;
- establishing, directing and reviewing applicable policies and procedures;
- maintaining an activity-focused emphasis for the memory Support Program in support of residents' abilities;
- Partnering with the interdisciplinary team in completing resident assessments and in the development of service plans.

Qualified applicants will have:

- Bachelor's Degree in Business Administration, Nursing, or Social Services;
- 3-5 years management experience in a Memory Care environment;
- 5+ years' experience managing a dedicated memory support assisted living operation with start-up experience preferred;
- Registered Nurse in state of Wisconsin or Licensed Social Worker preferred;
- Highly effective oral and written communication skills, in addition to solid computation & data analysis skill;
- Self-motivated and goal oriented, organized team player with ability to multi-task in a team environment;
- Advanced computer skills, including MS Office;
- Certification in dementia training a plus.

We offer a competitive wage and benefit package in a great work environment. If you are a qualified applicant, please submit your cover letter, resume, salary history and current salary requirements to: [hr@sienaonthelake.org](mailto:hr@sienaonthelake.org) with the subject line: Resident Services Recruiter.

Or send via mail to:

**SIENA ON THE LAKE**, 5635 Erie Street, Racine, WI 53402 (Attn: Resident Services Recruiter)

**No Agencies - No Phone Calls**